

## Request for Field Trip

Teacher's Name Kyle Gehring School South Fulton High School

Destination (include address) UTK 1331 Circle Park Drive SW, Knoxville, TN, 37916

The request is for a field trip listed in the current board-approved edition of the Obion County School District's Field Trip Manual

The request is for a field trip which is not listed in the current board-approved edition of the Obion County School District's Field Trip Manual

Grade Level (elementary) \_\_\_\_\_ Subject Area (secondary) Agriculture 9-12

1. How is this trip an integral part of an approved course of study? This trip is related to the FFA Career Development Event regarding meat inspection/identification on the state level

2. Prior to this field trip the class will be involved in the following preliminary activities to prepare for this trip:

a. Train for FFA Meat Identification/Inspection CDE

b. Obtain permission slips from parents

c. \_\_\_\_\_

d. \_\_\_\_\_

3. Follow-up activities for this unit will include the following activities:

a. Studying for next year's competition

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

4. Transportation Requested: Obion Co. Van or Personal Vehicle

5. Date of Trip: March 16th - 17th

6. Substitutes Requested (if necessary): None

7. Parental Permission Forms Received: Upon Trip

8. Plans of Students Not Going On Trip: Students will work on lessons related to the information recently covered by me in class.

9. List of Chaperones (All High School trips must have 1 chaperone per 20 students. All Elementary trips must have 1 chaperone per 10 students. Overnight field trips require board-approved chaperones):

Kyle Gehring  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. What is the total number of students going on the trip? 5 (4 per team- 1 alternate)

11. How much regular classroom instructional time will be missed? 1 day

12. What is the approximate cost of the trip per student? \$0

13. How are you funding the trip? FFA Alumni

14. Place a check by the expenses you plan to submit for reimbursement:

(1) Registration

(2) Meals

(3) Lodging (include name of hotel and cost per night) \_\_\_\_\_

(4) Mileage

(5) Other anticipated expenses such as parking (specify) Gas for Vehicle

Signed: *Kyle Gehring* Date: 02/16/12  
(Teacher Requesting Trip)

Approved By: *Keith Frantz* Date: 2/14/12  
(Signature of Principal)

Approved By: *Paul Helfmann* Date: 2-16-12  
(Signature of Assistant Director of Schools)

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Director of Schools)

Approved by Board (if necessary): \_\_\_\_\_

Remarks or Conditions: \_\_\_\_\_